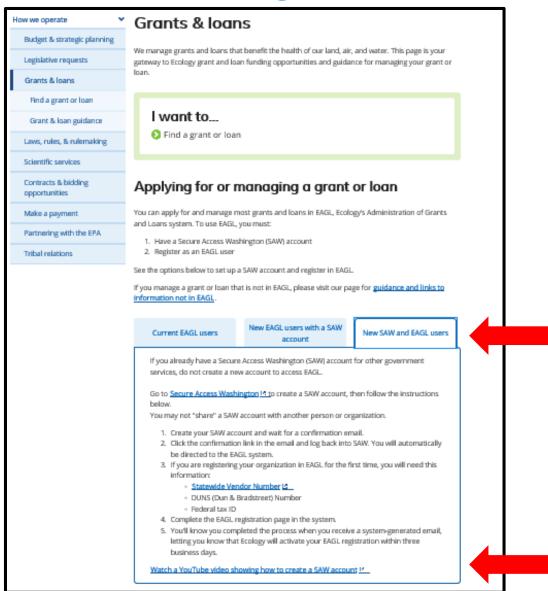


Register for EAGL



 Must register for SAW and FAGL.

 Process can take up to 3 days.

 Video tutorial to walk through the process.

Accessing EAGL

Link to EAGL through
Secure Access Washington (SAW)
http://secureaccess.wa.gov/ecy/eagl/

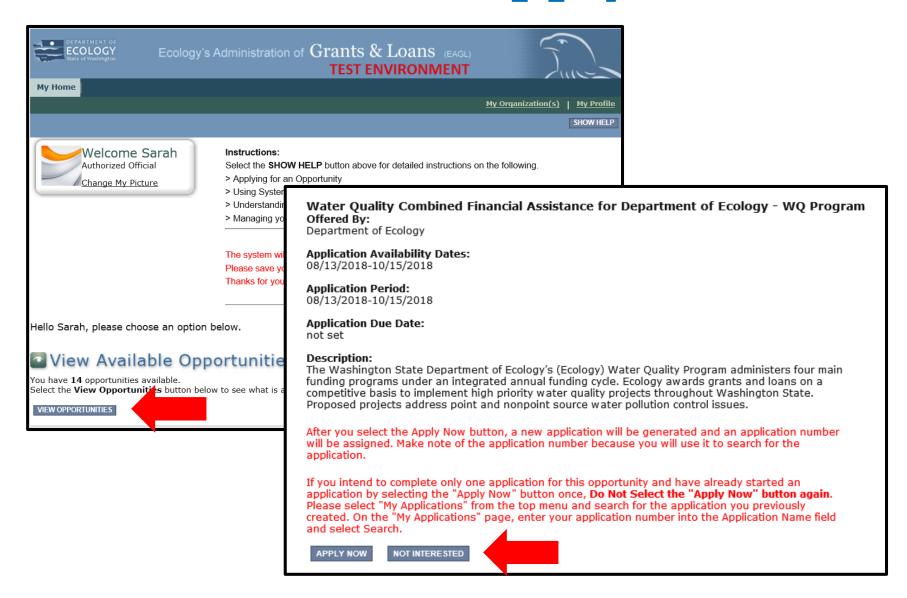
Old



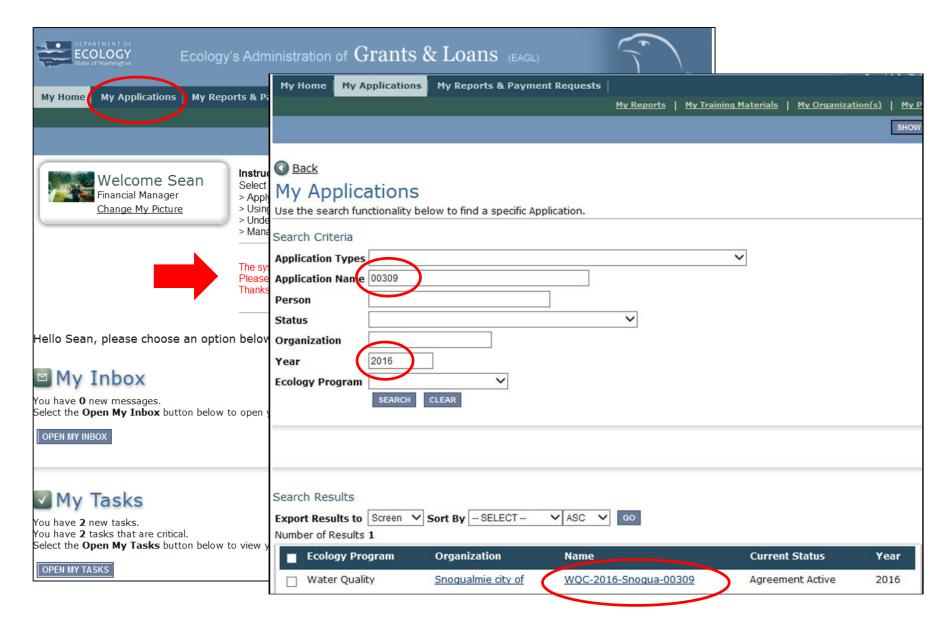


Tip: Internet Explorer is the most EAGL-friendly browser.

How to Apply



Access your Application/Agreement



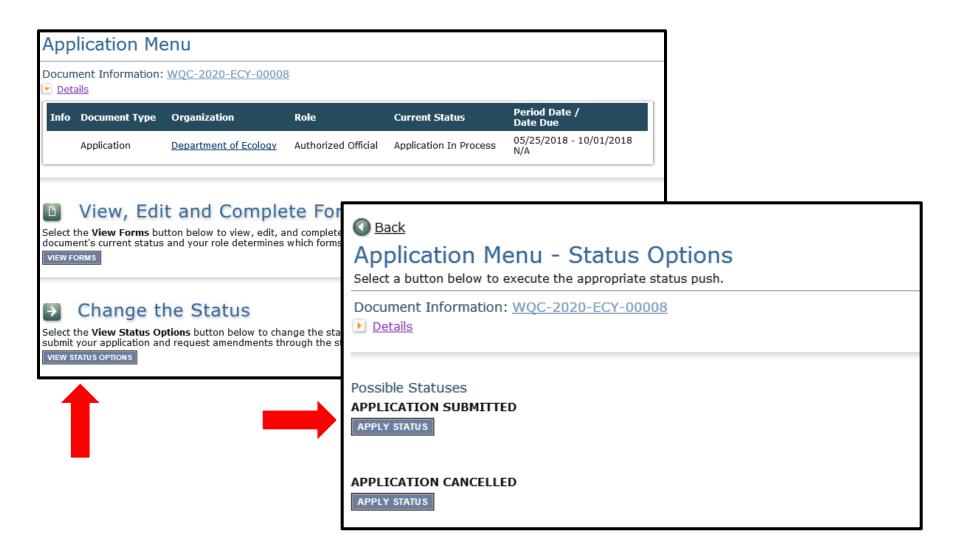
EAGL Resources

User Manual

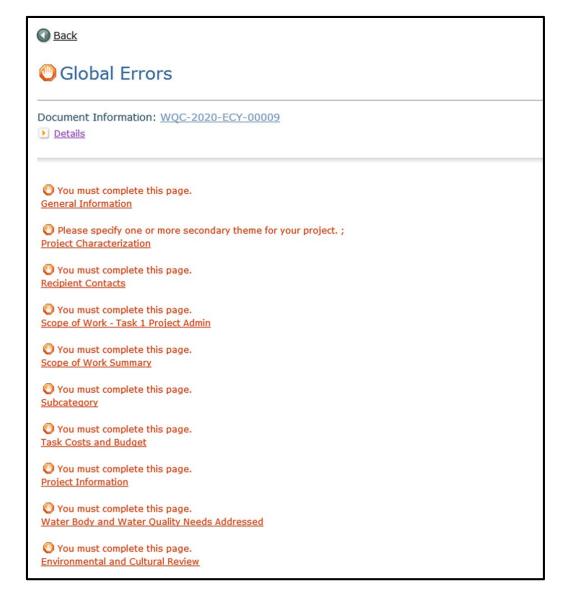
Found under "My Training Materials" at the top of the page.



Submit Your Application



Global Errors



 Must clear errors before submitting.

 Click on each document and follow instructions.

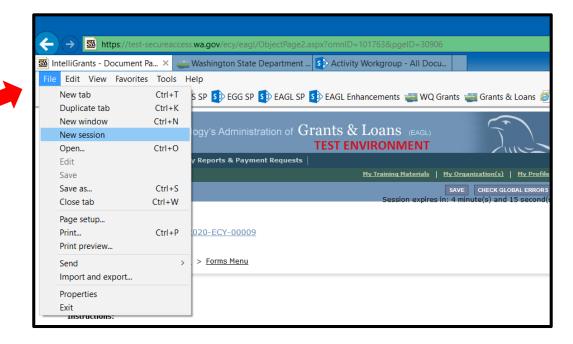
 Sometimes just need to re-visit and save a form because something on it changed.

EAGL Tips

- Save often! EAGL times out after 20 minutes.
- Check "Global Errors."



View multiple sessions.





EAGL Levels

1. Organization



2. Document- "Parent Document"



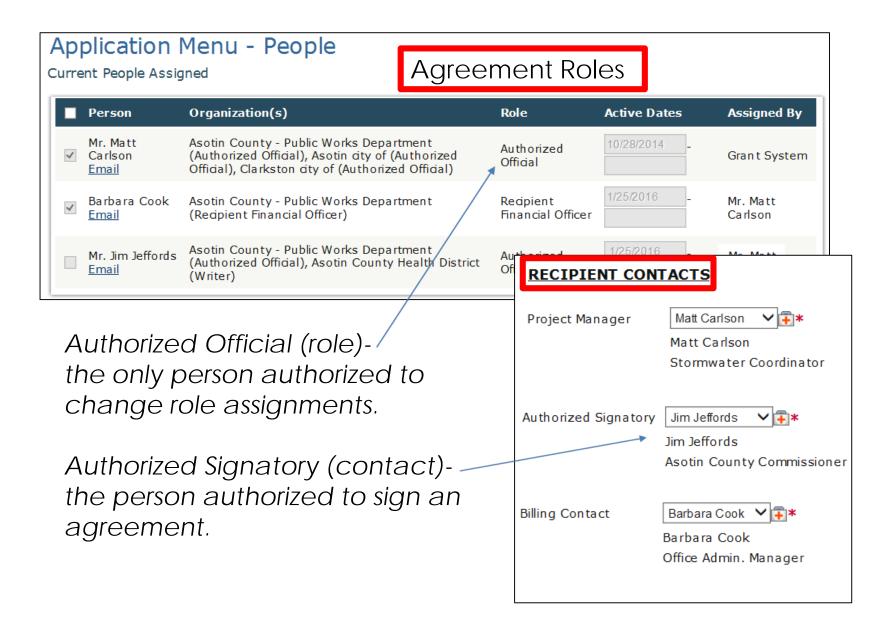
3. Subdocument



What is your role?

- A role gives you certain powers within EAGL.
- You decide who is in each role.
- Roles are different than contacts see next slide.
- Every "contact" person and anyone with a "role" needs to have a SAW account and EAGL access.

Agreement Roles vs. Recipient Contacts



Permission Levels

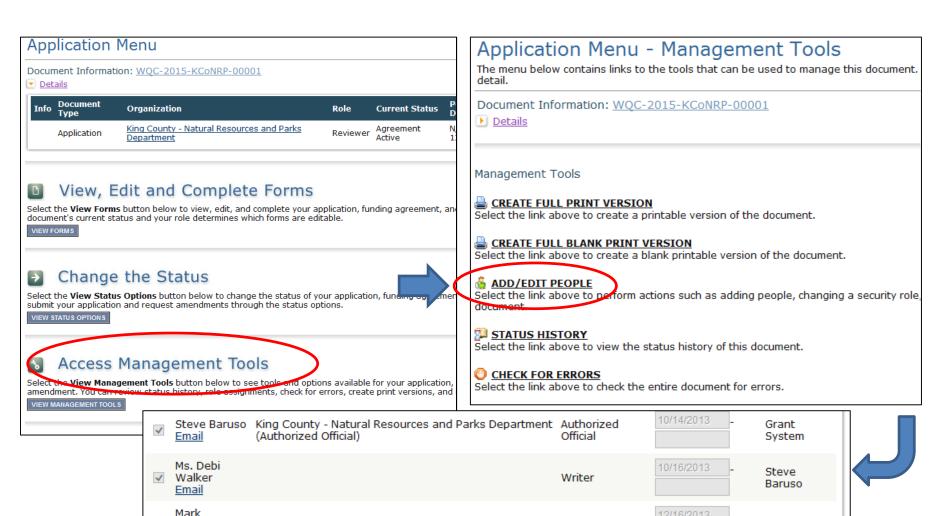
	Document Roles							
What my role allows me to do in EAGL:	Authorized Official	Contractor	Recipient Project Manager	Recipient Financial Officer	Writer	Reader		
Applications & Amendments (Parent Documents)								
Control Access to Applications	х							
Read Application Forms	Х	Х	Х	Х	Х	Х		
Edit Forms when Application in Process	х	х	х		х			
Initiate Applications	Х	Х						
Submit Applications	х							
Cancel Applications	Х							
Payment Requests & Pro	gress Reports	(Subdocume	nts)					
Initiate Payment Request or Progress	x	•	×	×				
Report Read Payment Request	^		^	^				
or Progress Report	х	х	x	х	х	х		
Edit Payment Request or Progress Report	x		Progress Report Only	Payment Request/ Form D Only	×			
Submit Payment Request or Progress Report	х		х	х				
Cancel Payment Request or Progress Report	x		×	x				
Equipment Purchase Rep	orts & Closeo	ut Reports (Su	ub-documen	its)				
Initiate Sub-documents	х		х					
Read Sub-documents	х	Х	х	х	х	Х		
Edit Sub-documents	х		х		х			
Submit Sub-documents	х		х					
Cancel Sub-documents	Х		Х					
Change the Status of Sub-documents	х		х					

Assign 2+ Authorized Officials.

Assign contractor a Writer role if funded.

Table found in EAGL User Manual.

Add/Edit Roles



Evaluator

Alissa Ferrell

Department of Ecology (Project Manager)

King County - Natural Resources and Darks Department - Authorized

Henderson

Email Ms. Pam



Cultural Resources

- All funded projects will have a cultural resources review.
- Ecology acts as the liaison to the tribes and DAHP, and defers to their requests and recommendations.
- All work is eligible for reimbursement.
- Plan ahead: give at least 2 months to finish.
 - Build into your schedule and budget.
- More information can be found in Guidelines in Appendix N, pg. 277 and on our website.

<u>https://ecology.wa.gov/About-us/How-we-operate/Grants-loans/Find-a-grant-or-loan/Water-Quality-grants-and-loans/Environmental-review</u>

Environmental and Cultural Review Form

ENVIRONMENTAL AND CULTURAL REVIEW
This form is for uploading required environmental documentation – such as that necessary to complete the State Environmental Review Process (SERP). This form is provided for non-sensitive cultural review documents only. Do not upload sensitive information (records, maps, and other information) that identify the location of archaeological sites, historic sites, artifacts, or the sites of traditional religious, ceremonial, or social uses and activities of affected Indian tribes. Send sensitive information directly to your Ecology Region Project Manager or the Environmental Review Coordinator. Sensitive information is not subject to public disclosure.
Instructions: Please upload the appropriate documents.
The type of project and the funding source you're applying for or have received determines the Environmental and Cultural Review documents that you must upload.
When done, click the SAVE button.
If you have a wastewater or stormwater facility project, and you are applying for or have received a loan from the CWSRF, when applicable upload the following documents. □ SEPA Checklist
☐ SEPA Threshold Determination
☐ Affidavit of Publication of SEPA Threshold Determination
☐ Public Meeting Documents
SERP Coversheet
☐ SERP Checklist
SERP Determination
Other SERP/SEPA Documentation
☐ Ecology 05-05/106 Review Form
\square EZ-1 Form (If Ecology is the lead agency, an Ecology 05/05-106 Form is required)
Cultural Review Final Determination
☐ DAHP Letter of Concurrence
 Completed activity/location specific Inadvertent Discovery Plan (IDP). An IDP is not associated with consultation and is required in the event of a discovery during ground disturbance.
In addition to the above documents, if you are required to prepare a federal cross cutter report, when applicable upload the following documents.
☐ Cross Cutter Report
☐ Cross Cutter Checklist
☐ Cross Cutter Final Determination
If you have a stormwater facility project, and you are applying for or have received funding via SFAP but not CWSRF, when applicable upload the following documents.
☐ SEPA Checklist
SEPA Threshold Determination
☐ Affidavit of Publication of SEPA Threshold Determination
☐ Ecology 05-05/106 Review Form
EZ-1 Form (If Ecology is the lead agency, an Ecology 05/05-106 Form is



Uploaded Documents

- Many forms require document uploads, such as:
 - Specific technical documents and approvals
 - Detailed budget
 - Maps of the project area
 - Project Schedule
 - Any other supporting information

Upload Guidance

- What should I name my files?
 - Descriptive names that identify the content.
 - Agency name and EAGL number not needed.
 - Do not use symbols(~ &).
 - Avoid Spaces.



EAGL Mapping

- New mapping tool is available to the public.
- Find the map in the Application menu.

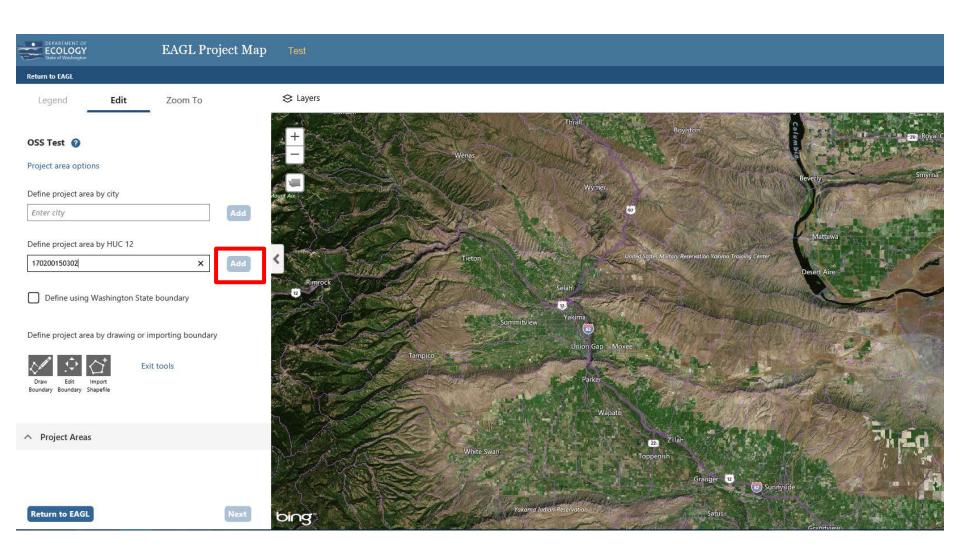
Application Forms				
>	General Information	Sarah Zehner 6/7/2018 1:21:47 PM		
>	Project Characterization	Sarah Zehner 6/7/2018 1:23:40 PM		
>	Recipient Contacts	Sarah Zehner 6/7/2018 1:27:52 PM		
>	Mapping Information	Sarah Zehner 6/7/2018 1:12:17 PM		
>	Funding Request- Nonpoint Project	Sarah Zehner 6/7/2018 1:44:43 PM		

What is project area?

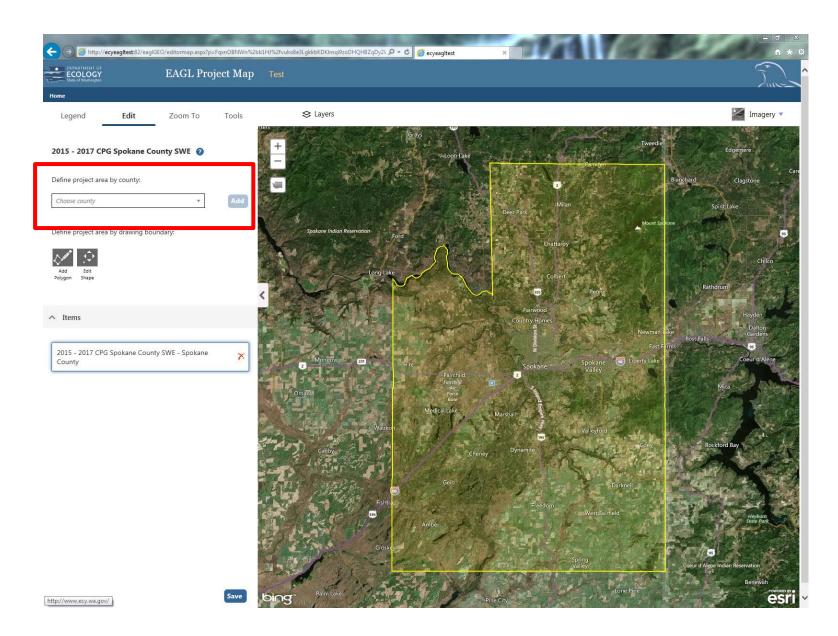
Primary Theme	Project Area (anticipated during Application)	
Nonpoint	HUC 12 or site specific	
Stormwater Facility	Jurisdiction/Drainage Area	
Stormwater Activity	Jurisdiction	
Wastewater Facility	Facility/Location of work	
On-site sewage systems	Jurisdiction	
Algae Control	Lake	
Aquatic Invasive Plant	Lake	

^{*}Planning projects should be mapped as the jurisdiction the plan applies to.

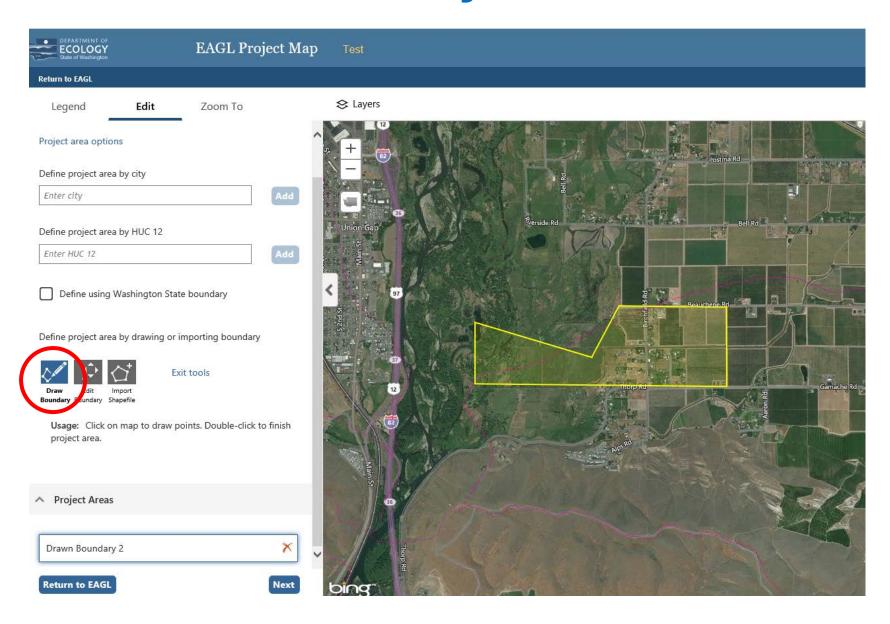
Search the HUC-12



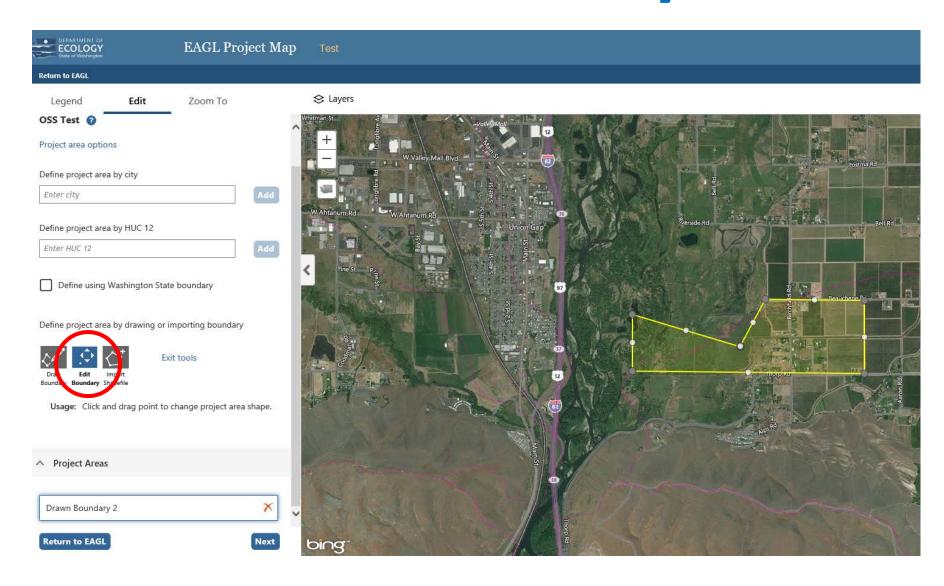
Select a Predefined Area - County



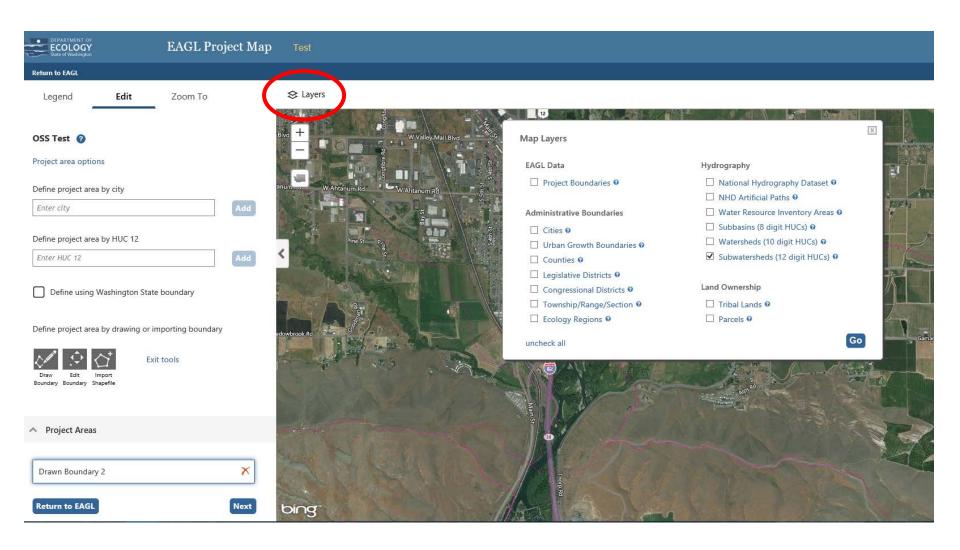
Draw Project Area



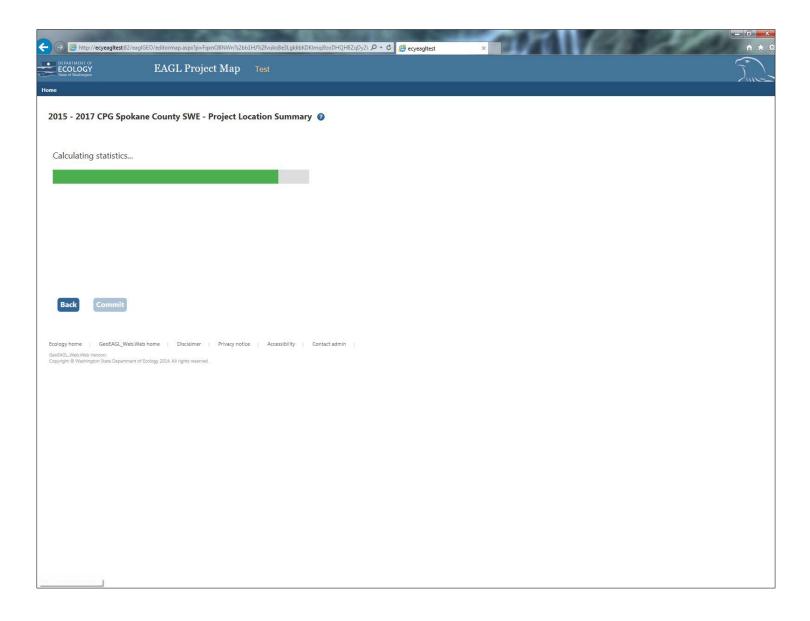
Edit Boundary



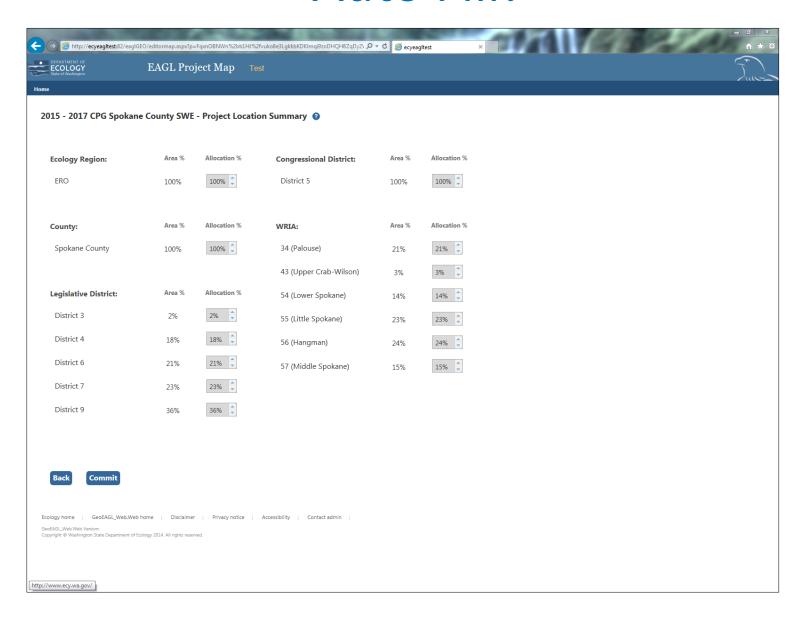
View Different Layers



Calculating....



Auto Fill!



Click SAVE to Check Map In!



MAPPING INFORMATION

- 1. Click "Add/Modify Location(s)"
- 2. You will be directed to the Map
 - For more detailed instructions click "My Training Materials" in the top navigation
- 3. When you return from the Map, save this form to check it back in (allow others to modify the Map)

		1				
Location Type	Location Value	Location Percent				
Ecology Region	CRO	100%				
	•	•				
County	Yakima	100%				
Congressional District	4	100%				
Legislative District	14	100%				
Water Resource	38	100%				
Inventory Area (WRIA)	30	100 %				
Checked Out By: Torren Valdez						
Date Checked Out: 2018-07-17						
Date checked dati 2010	U, 1,					
	(0)					
Ааа/моану	Location(s)					

